

SIGN PERMIT APPLICATION

SP-1

For Office Use Only

Received By:

Date:

Assigned Permit #

Tenant Information						
Tenant:						
Mailing Address:						
		1				
Telephone:	Fax:		Cellular:			
Email:						
Authority for Sign Company to Act as Agent						
Contact Name:						
Telephone:	Fax:		Cellular:			
Sign Company Name:						
Email:						
Victoria Airport Authority related to my contract with the agent for work on the Project. I authorize and expect that my agent will apply for any required permits and inspections and will develop and submit any required drawings and documents related to the work. I also authorize and expect that my agent will pay the related fees. If my agent does not pay the related fees in a timely manner, I understand that all relevant documentation will be forwarded to me and I will be responsible for payment.						
Applicant's Name (Print)						
Address (Print)						
Name of Agent or Signing Officer if applicable (Print)		(If Applic	Applicant Signature (If Applicant is a corporation the signature of a signed officer must be given here).			
Date						

PROJECT INFORMATION					
T (0)					
Type of Sign: New	w Alter	ation/Replacement			
Location of Work:					
Description of Work:					
REQUIRED INFORMATION, DOCUMENTS & DRAWINGS					
To complete this permit application you must provide a scale drawing showing:					
Size of sign (height & width)		VAA Sign Guidelines can be found in the VAA – Development Permit Guidelines available on our			
Sign colors and materials		website at <u>www.victoriaairport.com/tenant-</u> resources.			
Location of sign(s) on building and/or in leased area		Email <u>buildingpermit@victoriaairport.com</u> for more information or to request a copy of a lease map for your leased property.			
By signing this application, I certify that I have read and understood the VAA Development Permit Guidelines Section 3.11 Signs.					
Print Name	Authorized S	Signatory Date			
Company Name					