

# TENANT'S APPLICATION FOR VAA'S CONSENT TO SUB-SUBLEASE

<p>For Office Use Only</p> <p style="text-align: center;"><b>Received By:</b></p> <p style="text-align: center;"><b>Date:</b></p>
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Applicant (VAA'S "Tenant"): \_\_\_\_\_

Our Land Lease # with Applicant (the "Land Lease"): \_\_\_\_\_

YYJL B \_\_\_\_\_ or Transport Canada Pacific #: \_\_\_\_\_

Name of Proposed Sub-sublessee: \_\_\_\_\_

Description of  
Sub-sublessee's Proposed  
Use: \_\_\_\_\_  
\_\_\_\_\_

<b>Procedure for Tenant Application for VAA Consent to Sub-Sublease:</b>	
<input type="checkbox"/>	<p>Per the terms of the Land Lease, a Tenant must apply to the VAA for Consent to Sub-Sublease any portion of their leased premises ("Consent") if the Tenant:</p> <p>(1) has an existing sub-subtenant but no Consent from VAA, or</p> <p>(2) is considering subleasing to a new sub-subtenant,</p> <p>You must apply to the VAA for Consent to Sub-Sublease.</p>
<input type="checkbox"/>	<p>The Tenant will submit the proposed sub-sublease agreement which should be fully negotiated and executed between the parties. The sub-sublease will contain a caveat that the agreement is contingent on VAA's review and consent ("Consent") to same. The approved sub-sublease is then attached to the Consent as Schedule A.</p>
<input type="checkbox"/>	<p>As a condition of the Consent, the Tenant will pay the VAA's costs in providing the Consent which will include an administration fee of \$250 plus taxes, and any reasonable legal fees incurred by the VAA, if applicable.</p>

**Procedure for Tenant Application for VAA Consent to Sub-Sublease:**

<input type="checkbox"/>	VAA will be looking to ensure the following with respect to the proposed sub-sublease: (1) VAA is not a party to the sub-sublease, (2) Any references to the Land Lease #, dates, and subpremises drawing etc. are correct, (3) Sub-sublease Term does not exceed the Tenant's own Term under the Land Lease, (4) Proposed use is in accordance with Tenant's permitted uses under the Land Lease, and (5) Sub-sublease contains a clause acknowledging the paramountcy of VAA's Land Lease with our Tenant; i.e. where there is a conflict the Land Lease rules.
<input type="checkbox"/>	Tenant must be in good standing under the lease, and up to date with rent payments and municipal taxes before Consent is granted.
<input type="checkbox"/>	Once approved the VAA will execute the Consent and return two originals to the Tenant, one for the Tenant and one for the Sub-subtenant.
<input type="checkbox"/>	Prior to the commencement of any improvements, installations, alterations, or additions to the subpremises made by or on behalf of the Sub-Subtenant, the Tenant or the Sub-Subtenant must first submit an application to and receive approval from the VAA for a development permit or a building permit, whichever may be required. If tenant or sub-subtenant is unsure what is required, please contact the VAA for clarification by emailing <a href="mailto:buildingpermit@victoriaairport.com">buildingpermit@victoriaairport.com</a> or call 250-953-7588.