



Victoria Airport Authority

Airport Consultative Committee

**Minutes of the
Meeting Held at the
Mary Winspear Centre at Sanscha
Tuesday, 22 June 2004, 8:30 – 9:00 AM**

NOTE: MEETINGS START AT 8:30 AM

**Next Meeting: 08:30 AM, Tuesday, 19 October 2004
Mary Winspear Centre at Sanscha
(2243 Beacon Avenue, Sidney – Corner of Beacon & Pat Pay Highway)**

Paul Connolly – Secretary

Mervyn Lougher-Goodey – ACC Chair

Representative Members

Air Canada Jazz	absent
Air Terminal Building Tenants= Representative	absent
Association of Canadian Travel Agents	absent
BC Ministry of Transportation & Highways	absent
Canadian Aircraft Owners and Pilots Association	absent
Canada Customs and Revenue Agency	absent
Capital Regional District	absent
Central Saanich Municipality	absent
City of Victoria	absent
Department of National Defence	Major Burden
District of North Saanich	absent
District of North Saanich Residents= Association	absent
Greater Victoria Chamber of Commerce	Linda Kitchen
Horizon Air	absent
Nav Canada	Wayne Edwards
Pacific Coastal Airlines	absent
Pauquachin Band Council	absent
Saanich Municipality	Robert Gillespie
Saanich Peninsula Chamber of Commerce	absent
Saanich Peninsula Water Commission	absent
Sidney Business Association	absent
Sidney Ratepayers Association	absent
SRS Airlines Services - Charter Airlines	absent
Tseycum Band Council	absent
Tourism Victoria	Lorne Whyte
Town of Sidney	absent
Victoria Airport Tenants= Association	absent
WestJet	absent

City of Victoria, Robert Fleming, sent regrets.

VAA Board Members In Attendance

*Linda Petch, *Mervyn Lougher-Goodey, *Peter Parsons, * Bob Skene,
*Gordon Denford, *Haji Charania, *Wayne Tremblay, Peter Dolezal, Geoff Young and
Richard Paquette.

Mel Couvelier, Victoria Kuhl and *Matthew Watson sent regrets

*Board members on the ACC.

2 members of the public in attendance

1. Call to Order

Mervyn Lougher-Goodey, Vice Chair of the Victoria Airport Authority, acted as the Chair of the meeting, and Paul Connolly acted as recording secretary.

2. Introduction of Members Present

Mervyn Lougher-Goodey, Airport Consultative Committee Chair, welcomed the Members and the public to the Airport Consultative Committee meeting. Each Member of the Committee and the public present introduced themselves.

3. Public Participation Period

Milton Armstrong said as a frequent user of the Airport he is very pleased with customer service at the Airport and appreciates the clean facilities. He would like VAA to consider putting benches outside which would be useful in the event someone is left waiting to be picked up at the Airport, or just for the public to sit and enjoy the outdoors.

4. Approval of 17 February 2004 Minutes

IT WAS MOVED, SECONDED AND CARRIED THAT THE 17 FEBRUARY 2004 AIRPORT CONSULTATIVE COMMITTEE MINUTES BE ADOPTED.

5. Report from the VAA Chair

• **Strategic Planning Session**

VAA's Strategic Plan is up for renewal. Linda Petch reported the Board held a Strategic Planning Session 27 May 2004 to update the Strategic Plan for the next few years.

The **Mission** is to provide the community with safe and secure, high quality and cost-effective airport services and facilities that enhance the social and economic well-being of the region VAA serves. The **Vision** is to be the premier link between Vancouver Island and the World. **Strategic Priorities:**

- I To provide and operate a safe, secure and environmentally responsible airport.
- I To provide excellent modern and efficient airport facilities and services.

- I To be the best value mid-sized airport in Canada.
- I To expand air service and provide improved ground transportation linkages.
- I To ensure existence of a talented and motivated team of employees.

Now that the Board has drafted the Strategic priorities, management and staff will build on the outline and develop specific Goals and Objectives. The Board will finalize and approve the Strategic Plan in September 2004.

- **Rent Issue**

VAA's Chair, and CEO met with Valerie Dufour, Transport Canada Director General Air Policy, June 21, 2004. Ms Dufour stated the rent review process was almost complete and ready to be presented to Cabinet. It can then be sent to the Airports for their feedback and subsequently available for public dissemination.

VAA has been working with the Canadian Airports Council (CAC) Municipalities, CRD, Chambers of Commerce and Tourism Councils as well as other groups on the rent issue for the past few years. VAA Board set up a Rent Task Force - Linda Petch, Mel Couvelier, Geoff Young and Richard Paquette. They will develop and communicate an updated Advocacy Plan, insisting that the federal government establish a fair and equitable rent policy now. VAA's Chair, and CEO will be attending CAC meetings June 29 where they will further strategize on the rent issue.

6. Report from the Chair of the Audit and Finance Committee

The Chair of the Audit and Finance Committee, Bob Skene, reported on the financial period ended 30 April 2004. The Financial situation is positive in the Operations Sector, revenue is \$200,000 ahead of Budget, primarily attributed to an increase in passenger traffic. Net income is \$378,000.

In the AIF (Airport Improvement Fee) Sector, debt is \$13.9 million and is being paid down by the AIF

7. Report from the VAA President and CEO

Richard Paquette, President and CEO, briefed the Committee on a number of matters:

Environment

- Copy of Ambient Air Quality Monitoring Program was attached to the 17 February 2004 ACC minutes.
- A meeting of the Noise Management Committee was held 8 June.

Main issue was the new routing for seaplanes operating from the Inner Harbour which have been routed over the centre of Victoria International Airport causing disturbance to residents along the route.

The rationale for the change was for improved safety, and was explained by Wayne Edwards, Nav Canada, Control Tower Manager. Further discussion is expected on this subject in subsequent meetings

- VAA participated as a member in a couple of meetings of the Peninsula Stormwater Quality Steering Committee. VAA will do its part to improve the quality of the water entering Ten Ten Creek.
- VAA hosted the CAC Environmental Committee in Victoria 10-12 May. Representatives from Environment Canada and Transport Canada were also in attendance to review the proposed new regulations which will affect Airport Authorities under the Environmental Assessment Act.
- June 17, VAA together with BC Transit, hosted a BBQ luncheon for all employees at the Airport to explain and promote the use of the public transit service.
- VAA has tendered the work for bike lanes on Willingdon Road which will link to the Lockside Regional Trail. These bike lanes will improve safety, increase the number of staff that cycle to work and help establish the Airport as the start point Vancouver Island cycle tourism.

Air Service – Highlights

Airline	Schedule
WestJet	<ul style="list-style-type: none"> ➤ Daily non stop to Toronto starting 26 June. ➤ Connections to some of their recently announced Transborder service out of YYC. ➤ 22 departures / week to Calgary.
Air Canada	<ul style="list-style-type: none"> ➤ ZIP no longer operating from YYC. ➤ Jazz has taken over daily non stop to Calgary with BAE 146
Horizon Air	<ul style="list-style-type: none"> ➤ No 70 seat Dash 8 400 series aircraft like last summer. ➤ But 8 departures per day with 200 series.
JetsGo	<ul style="list-style-type: none"> ➤ 4 departures per week to Toronto, summer only

Pax up over 10% from last year. Year over year growth will moderate in the last half of this year because of very strong second half growth in 2003. YYJ is on track for the best year ever for passengers.

Air Terminal Building Update – Departures Phase

- Project Manager, Darcy Kray, Durwest Construction Management
- Architect, Tom Moore, Moore Paterson Architects
- Construction of 1st Stage of Final Phase well underway.
- Construction complete end of 2005.
- 15 contracts awarded.
- All but 2 to Vancouver Island firms (baggage handling and glulam trusses)
- The estimated cost of this project now stands at \$12.1 million – This will be reduced by a rebate from CATSA for the improvements necessary to accommodate CATSA's checked baggage screening equipment.

Tenant Developments

- No response for advertised Expression of Interest for Light Industrial Development for parcel of land between the Galaran Bypass and Nicholson Manufacturing.
- Pacific Sky Adventures / Viking Air Production Plant

Principals of Pacific Sky have withdrawn from their proposed West Camp development. Their focus is on the East Camp. Construction program is planned over 3 years for a new FBO hangar and Viking Production Plant. This project will see the build out of the East Camp including removal of 2 WW2 Hangars.

- **West Sidney Business Park**

Project for corner of Galaran and Henry – progressing well. The concept was endorsed by Sidney Council, expect construction to start before year end.

- **GA Hangar Developments**

2 proposed developments deferred (Canso Hangars adjacent to the Museum and Lefevre in West Camp).

OTHER

- 2 significant capital projects for 2004 in addition to ATB.

Status

Airside Pavement Resurfacing – Complete

Runway 09 & 13 Approach Lighting – tendered, work to start mid July

- VAA's financial position remains strong, reflecting Air Canada's continued operation at YYJ.
- In response to Milton Armstrong's comment about benches earlier in the meeting, the CEO said benches are a good idea.

8. Call for New Business

None

9. New Business

10. Questions / Comments

- David Mulroney, Liberal Party Candidate, Saanich Gulf Islands, asked what the position of the Greater Victoria Chamber of Commerce is on the rent issue. The Chair reported the Chamber's position on rent is to develop an equitable sustainable solution. The public and federal candidates are aware of the rent issue as it has been discussed at All Candidates Meetings in the Region.
- Robert Gillespie, Councillor, District of Saanich, who has also been advocating a fair and equitable rent formula for the past few years, reiterated that he is becoming frustrated with each passing year. Linda Petch explained federal officials have told her the rent review is 98% complete. There is still a level of uncertainty as a federal election is being held 28 June 2004.

11. Announcements

- **Unveiling of the Airport's Orca**

Orca Unveiling at Victoria International Airport
5:45 pm, Wednesday, June 23, 2004
Arrivals Baggage Claim Area, Air Terminal Building

The Victoria Airport Authority (VAA) is very pleased to be sponsoring an Orca to support the British Columbia Lions Society for Children with Disabilities and Easter Seal Operations Orcas in the City Project 2004.

VAA has selected a grade 10 student Artist, Jacylin Jeffries, Belmont Secondary School, to create the Orca for the VAA. Jacylin is being assisted by her former art teacher and mentor, Regan Rasmussen, Dunsmuir Middle School and other students at Dunsmuir Middle School.

The Orca is called "Reflection," an interactive piece with the whale covered in reflective glass.

The VAA Board Chair, Linda Petch, and the Art at the Airport Committee Chair, Victoria Kuhl, invite you to join them for the unveiling of the Orca, "Reflection."

- **Next ACC Meeting**

The date for the next Airport Consultative Committee meeting is, Tuesday, 19 October 2004, **8:30** am at the Mary Winspear Centre at Sanscha.

12. Adjournment