

Terms of Reference for the Steering Committee

Policy Type: Governance Process

Policy Number: # 112

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Date Amended: 22 Apr 02;
29 Nov 04; 24 Feb 2020

Composition

1. The Steering Committee shall consist of the Elected Officers and Chairs of the Standing Committees.
2. The Chair of the Board shall serve as Chair.
3. Staff resources shall be provided to the Committee as required through the CEO.
4. A majority of the Committee members shall constitute a quorum.

Accountability

The Steering Committee shall report to the Board following each committee meeting.

Meetings

The Steering Committee shall meet at the Call of the Chair.

Functions and Responsibilities

1. The Steering Committee shall investigate any Code of Conduct issues related to the Board of Directors and decide on the appropriate course of action.
2. The Steering Committee shall address other issues assigned to it by the Board.